



## **TAIPEI CYCLE 2023**

## Exhibitor apply for conference room

Dear Exhibitors,

- 1. The on-line application for conference room in Nangang Exhibition Hall is scheduled to open on 8th Dec, 9 AM (Taipei Time).
- 2. The conference room application link.

https://events.taiwantrade.com/cycleconference/Enrollment/Login

3. The application is only open to TAIPEI CYCLE 2023 physical show exhibitor.

(Non-exhibitor shall contact the organizer before sending application.)

TAIPEI CYCLE TEAM

Mr. Ethan Liu

cycle@taitra.org.tw

- 4. The Conference rooms and Function rooms for Taipei Cycle will all be located at TaiNEX 1, 4<sup>th</sup> and 5<sup>th</sup> floor.
  - Conference room: equipped with audiovisual facilities
  - Function room: without audiovisual facilities.
- Available conference room: <a href="https://www.tainex.com.tw/venue/room">https://www.tainex.com.tw/venue/room</a> info/1/4/403

4th floor : 403

5th floor : 500, 501, 502, 503, 504 a/b/c · 505 a/b/c · 506 · 507

Available function room: <a href="https://www.tainex.com.tw/venue/other">https://www.tainex.com.tw/venue/other</a>
 room/1/4

o 4th floor: 434 · 435 · 439

o 5th floor: 521 · 532 · 533 · 534





- If you plan to install decoration in the rooms, you need to carpet the floor on your own. You cannot install your decoration materials directly on the room carpet.
- The application is based on first apply first serve procedure.
- The organizer will review the applicant's qualification first, and only
  qualified applicant will receive the formal reservation form to complete the
  application for conference room.

Please let us know if there's anything unclear.

TAIPEI CYCLE Team
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